

# **Paulin Memorial Presbyterian Church 2024 Annual General Meeting**

**Sunday March 23 2025 at 11:30 am.**

## **AGENDA**

### **Opening Devotion**

Mission Statement of the Presbyterian Church in Canada:

As a Reformed church, we rely on the truth and inspiration of the Scriptures for God's guidance into the future - a future that we approach with wonder and anticipation, knowing God is with us. Relying on the power of the Holy Spirit, we proclaim the law and good news of Jesus Christ through our words and actions. As worshiping communities joyfully celebrating the sacraments, we are supported, strengthened and equipped to share the love of God revealed in Jesus Christ.

**Land Acknowledgement:** We begin this meeting by acknowledging that the land on which we gather is the traditional territory of the 3 Fires Confederacy of First Nations, comprised of the Ojibway, the Odawa and the Potawatomie.

### **Appointment of Secretary:**

**Review of Rules of Order:** Rev. Lisa Aide

**Approval of Minutes of Congregational Meeting** held on Sunday March 3, 2024

### **Acceptance of Reports**

#### **Report of the Board of Managers**

Acceptance of Financial Report of 2024

Acceptance of the Budget for 2024

### **New Business**

### **Prayer and Adjournment**

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## MINISTER'S MESSAGE

How strange it is to be sitting in my office and reflecting upon 2024. It was a year that was overflowing with new ideas about our mission and ministry to the community around us. We took part in the New Beginnings program and we were able to discover, as a congregation, a new vision that will lead our church forward for years to come. I want to take a moment to give thanks to everyone who took part in the New Beginnings program as it allowed us to see how passionate everyone is about our church family. It also allowed us to see what your dreams and hopes are for the ministry in the upcoming year. So thank you for your dedication, for your prayers and for your help implementing this new vision of Paulin.

This past year was a year of firsts for our congregation. For the very first time, and hopefully not the last, we had a student Thanksgiving lunch in which we were able to welcome some of Windsor's international students to come and join us. We sat around the tables and got to learn from them about what it was like to study in Windsor, and they were able to experience, some for the first time, what a Canadian Thanksgiving was all about. I learned about how much effort goes into making five turkeys in two days, and how grateful I was when members of our congregation and a few friends stepped up to create the wonderful meal. This year also marked the very first time that we at Paulin had a play with a cast other than our own church members. The Best Christmas Pageant Ever was filled with actors, young and old, and it brought the great Christmas story to life. It was a blessing to work with the young actors, and seeing them come to the realization that not only was I a member of the cast but also the minister of the church was rather entertaining.

Another highlight of the year was this year's VBS. The kids learned about placing their trust in God, and I learned how exhausting it is to keep up with all the kids in games, as they kept me on my toes. But I will cherish the moments I had with the kids as I was able to let them know that Jesus really happened, and out of love for us he came to earth to save us, so that we could be with him forever.

The past year seemed to fly by, but that could be because we at Paulin were having so much fun, movie nights during the winter break, afternoons with the author, mission projects and worship. Not a day went by when our building was not in use. From the SMART program on Thursday afternoons to the ability for us to share our space with the Vietnamese Alliance Church. I love the way in which our building is being used not only as a space for worship but also as a community hub.

This past year we lost several members from our church family, and although we will miss them greatly, we are able to rejoice that they have found their way to their forever home.

The office continues to be run smoothly thanks to the dedication of Margaret and Joanne. They are both so generous with their time as they volunteer to keep our church running smoothly.

I am so thankful for the opportunity to serve at Paulin, and I look forward to what 2025 brings our way. I know that God will be with us, helping us to grow and flourish in the days yet to come. So we boldly walk forward, trusting in the vision that he has given to us so that we may continue to serve as his hand and feet in our community and around the world.

Thanks be to God, amen.

Paulin Memorial Presbyterian Church 2023 Annual General Meeting  
Sunday, March 3, 2024 at 11:30 a.m.

MINUTES

Mission Statement of the Presbyterian Church in Canada (read by Rev. Lisa Aide)  
As a Reformed church, we rely on the truth and inspiration of the Scriptures for God's guidance into the future - a future that we approach with wonder and anticipation, knowing God is with us. Relying on the power of the Holy Spirit, we proclaim the law and good news of Jesus Christ through our words and actions. As worshiping communities joyfully celebrating the sacraments, we are supported, strengthened and equipped to share the love of God revealed in Jesus Christ.

Land Acknowledgement (read by Rev. Lisa Aide)  
We begin this meeting by acknowledging that the land on which we gather is the traditional territory of the 3 Fires Confederacy of First Nations, comprised of the Ojibway, the Odawa and the Potawatomie.

Appointment of Secretary - Kristina Garswood  
Moved: Ann McLaughlin  
Seconded: Jim Aide  
Carried.

Review of Rules of Order: Rev. Lisa Aide

Approval of Minutes of Congregational Meeting held on Sunday, March 5, 2023  
(Additional/replacement handout distributed) at which Nancy Blair was Secretary.  
Moved: Guy Simmons  
Seconded: LeeAnne Aide  
Carried.

Approval of the Agenda as printed  
Moved: Bob MacVicar  
Seconded: Jim Marchand  
Carried.

Acceptance of Reports

Session, Worship, Choir, Faith Community Action Committee Reports - no questions.

Christian Education, Congregational Life, Pastoral Care, Fundraising - no questions.

Board of Managers:

Bob MacVicar spoke to it. No questions.

Motions

1. Moved that the congregation sustain the action of the Board of Managers to elect Jim Marchand, John Garswood and Arnold Eagle pursuant to Article 159 of the Book of Forms.

Moved: Bob MacVicar

Seconded: Margaret Douthart

Carried

2. Moved that the congregation sustain the action of the Board of Managers for the year 2024 members of the Board be listed as: Joanne Zuk, Margaret Douthart, Don Adams, Bill Kunsch, Allan Burgess, Deb Naklie, Jim Marchand, John Garswood, Arnold Eagle and Bob MacVicar, pursuant to Article 160 of the Book of Forms.

Moved: Bob MacVicar

Seconded: Margaret Douthart

Carried

3. Moved that the congregation appoint Deb Naklie as Treasurer, Margaret Douthart as Board Secretary and Bob MacVicar as Board Convener, pursuant to Article 167 of the Book of Forms.

Moved: Bob MacVicar

Seconded: Margaret Douthart

Carried.

Finance Report - presented by Deb Naklie, who noted that the Board wished to acknowledge that 2023 was a difficult year of high inflation, the pain of which many have felt in their day-to-day lives. Many thanks were extended for contributions of money, goods, time and talent, and how appreciated all gifts have been. The "Silent Angels" who have stepped forward to quietly pay for specific repairs and goods that the church needs (flowers, coffee, decorating items, and stationery, for example) were also noted. It is important for everyone to know that regardless of the amount that they donate throughout the year, all gifts are truly appreciated.

She also noted that we ended 2023 with a positive balance (a surplus \$8,082 in the operating account and an additional \$9,158, to the Designated Funds). Even with some delayed invoices that came in January. Additional and ongoing rental of space by Riverfront Theatre Company and Windsor Day Camp have enabled the church to benefit from unexpected rental income. WDC has continued with additional rental time beyond the summer weeks, into 2024.

She went into some detail about the income through 2023, and the decrease in receipted contributors (from 145 in 2022 to 134 in 2023), including the loss of a contributor in the \$5K+ category, noting that despite this, we still reached a 3% growth

target. A 3% growth target has been applied again to 2024, to set the expected envelope revenue increase of \$5,000 to \$165,000. The congregation was encouraged to reflect on their giving and IF ABLE, to consider increasing their weekly or monthly contribution, or ensuring that contributions are made despite absences. If everyone added \$1/week to their donations, it would raise almost \$7,000.

Those who contribute loose funds were encouraged to consider using envelopes or setting up PAR for regular givings. Four new people have signed up for envelopes this year already, which helps!

Rental rates for 2024 for youth and community groups will not be changed, and Scouts and Girl Guides will continue to use the church rent-free. We hope to increase our rental income in 2024 by renting our newly-renovated stage and upper hall for performances and recital.

Deb also noted that overall expenses have increased by 5.6% over 2022 expenses. We did come in under budget in 2023 for expenses: the main savings were in the Property and Maintenance category with a savings of \$5059. We did receive "late" invoices in January for 2023 matters - had those been paid in 2023, our savings would have still been \$3827.

Moving forward, the main increase in 2024 is found in compensation. We are estimating a 9.8% overall increase. The Housing Allowance budget is recommended to be increased by \$250/month to meet the 2023 confirmed average of a 3-bedroom bungalow rental cost of \$2250 p/m. Our minister's stipend increase is set by the National Church Office, and for 2024 that increase is 6%. Paulin's practice has been to offer the same percentage increase to our staff. For 2024, the Faith and Action Committee recommended that we ensure our staff is earning at least the Ontario Minimum Living Wage, which is \$18.65/hr for Windsor. In our case, our Music Director already exceeds that, but our Custodian did not, so the budget being recommended includes increasing our Music Director's hourly rate by 6% and the Custodian's hourly rate by 9.4%. The difference in moving from 6% to 9.4% for our Custodian will be \$641 for the year, including EI and WSIB benefits. It was also noted that Charlene will celebrate 5 years employment with Paulin this year, and as such, will be entitled to 6% vacation pay.

Heather:  $\$32.85/\text{hr} + 1.89/\text{hr} = \$33.42$  hourly

Charlene:  $\$16.92/\text{hr} + 1.83/\text{hr} = \$18.65$  (minimum wage now \$16.55).

The Board has included a Capital Repair expenditure of \$20,000 to replace the handrails in our staircase. The job has been extensively researched and the cost will be approximately \$10,000 with the funds coming from Capital Repair and the 2021 Designated Stock Fund.

In the Budget, neither income nor expenses were included for VBS. The Christian Education Committee expects that all expenses will be covered by the 2024 registration fees and the remaining balance of \$473 from last year.

Our Presbyterian Synod Assessment has increased 30% over 2023. This was to be expected as the factors used in 2023 assessment were reduced to help with COVID recovery. The factors are applied against our 2022 dollar base, and not per member.

Presbyterian Sharing has set Paulin's allocation at \$18,079. This is 10% of our 2022 Dollar Base. Again, this year, Session has recommended that we commit to \$4,000. This would be a firm commitment to Presbytery and funds will come from the operating account if not raised by the congregation through specific donations and Birthday Church donations. When using the 134 receipted donor list from 2023, \$30 donations by each family would reach our goal. In 2023 we exceeded our commitment by sending in \$5295 (\$2570 came from specific donations to Presbyterian Sharing, \$1026.49 from fundraising, and session approved \$1698.51 from Birthday Church).

With regards to our Mortgage Loan with Presbytery - our last payment is on June 1st. (Expect cake in the month of June to celebrate!) In 2024 we can therefore reduce the mortgage expense by \$3000 - in 2025, the entire \$6072 of mortgage expense will be gone.

In closing, although we present a deficit budget for approval, the Board is optimistic that we can overcome this. Our church family is growing and we are confident that New Beginnings will also bring positive change. Giving is an opportunity for us to express our generosity, faith and gratitude for all God has given us! These gifts, along with gifts of talent and time, enable us to do God's work.

Motion to accept 2024 budget as presented:

Moved: Deb Naklie

Seconded: Moira Diffey      Carried.

Motion that the \$17,000 Mortgage Reserve Fund be transferred to the Capital Repair Fund.

Moved: Deb Naklie

Seconded: Jim Marchand

Carried.

Motion to accept the Committee Reports as a whole:

Moved: Bob MacVicar

Seconded: John Garswood

Carried.

New Business: None.

Ann McLaughlin moved to adjourn at approximately 11:50 a.m.  
Rev. Lisa Aide closed the meeting in prayer.

## 2024 Session Report

During 2024, the elders on session met for 9 in-person meetings, as well as joint meetings with the Board of Managers and Ad Hoc meetings as called by Rev. Lisa. As always, meetings began with a spiritual devotion and prayers for those with pastoral concerns. The members of session continue to provide spiritual and administrative guidance to the Congregation through worship, faith formation, and mission work. A newsletter is distributed 4-6 times a year with articles and reports contributed by Rev. Lisa and members of our Paulin family.

In 2024, Paulin Memorial continued our support for the work of Presbyterians Sharing and Presbyterian World Service and Development (PWS&D), both essential components of our denomination's mission work. Presbyterians Sharing provides support for the administrative work of our national church, support for congregations, and mission work both within Canada and globally. Our budgeted amount for Presbyterians Sharing for 2024 was \$4000. The congregation surpassed that goal. Through our envelope designations, fundraising, Birthday church & direct donations by individuals, we were able to provide \$6,054.76 in support. Our budgeted amount for 2025 as recommended by Session is once again \$4,000 with hopes that we will again exceed our goal.

In 2024 we were saddened by the deaths of the following members Willa Innes, Robert Wyle, Joan Knowles, Ronald Martin, Vi Duguid, Robert Knight and Audrey Harding. May they rest in peace in their eternal home.

In March the Paulin congregation was grateful to receive as new members the following persons. Kathy Maydell, Valerie Buckie, Terri Nantais, Janine Krawec, Mike Golab, Linda Peltier, Heather Inksetter and Nancy Carle.

In October, we were blessed by the Ordination of our own Reverend Sarah Stockford. Our best wishes and prayerful support follow her in this new role.

In November, we welcomed the Vietnamese Alliance Church who now share our Sanctuary and facility on a weekly basis. This outreach endeavor has proven to be very positive. We look forward to a continued meaningful relationship.

2024 presented many challenges for our Paulin family, but as in the past the Congregation has supported and encouraged the devotion and hard work of the Session, Board of Managers, and multiple Committees. We have faced the 2024 challenges head-on with positive results. We are looking forward to continuing along this path in 2025. May we be granted the wisdom and fortitude to do so.



Respectfully and prayerfully submitted

Audrey Landon, Clerk of Session

Staff & Committee Chairs:

Music Director: Heather Inksetter

Office Volunteers: Margaret Douthart

Rentals: Margaret Douthart & Joanne Zuk

Custodian: Charlene Marchand

Clerk of Session: Audrey Landon

Presbytery Reps: Audrey Landon, Carla Johnson-Hicks & Rev. Lisa Aide

Roll Clerk: Deb Naklie

Worship Committee: Mike Golab

Faith Community Action: Anne McLachlan

Christian Education: Lisa Golab

Congregational Life: Bonnie Pittock

Pastoral Care co-ordinator: Moira Diffey

Fundraising: Joanne Zuk

Board of Managers: Bob MacVicar

Treasurer: Deborah Naklie

Envelope Secretary: Margaret Douthart

Worship Committee Report

I can't believe that another year has gone by so quickly. It has been a pleasure for me to be working with a fine group of adults who make sure the weekly worship services run smoothly. We meet once a month for approximately one hour and great things are produced. Members are Norm Diffey, Heather Inksetter, Mary Ellen Sands King, Jim Marchand, Anne Torrie, Rev. Lisa Aide, Mike Golab (Chair). Recently we have brought Festus Moasun on board and he has been a great asset to the team.

This past year Paulin experience its 1st ever flash mob choir, where the congregation got to see that the choir is made up of everyday people from the congregation. I understand that they are always looking for new members. Also this year we have asked the congregation to submit their favourite hymns, so we can use them as part of the services. We hope to continue this as we have seen the results (positive feedback) of more upbeat and fresh hymns.

As always we are looking for new members as well. If you want to get involved with the Church, this could be your call. If interested please do not hesitate to contact either myself or Rev. Lisa.

Respectfully submitted by Mike Golab

## Choir Report 2024

I would like to begin this year's choir report by re-iterating what a pleasure it is for me to work with the Paulin choir. These are all people who volunteer their time and who are willing and able participants in the musical work we do together. They come from many different backgrounds and range in age from their 20's right up through the decades. They work together willingly toward a common goal. I think a choir is one of the best examples of cross-generational cooperation that you will find anywhere in society.

My priorities this year continue to be three-fold: to continue building membership, to encourage congregational singing and to introduce new music. We are interested in bringing more praise songs to the Sunday services and will do this by first singing them as anthems and in this way making them familiar to the congregation.

Our choir presented a Christmas cantata on December 22. *The Mystery and the Majesty* is a beautiful work by Joseph Martin which incorporates several familiar carols into the body of the work. I extend thanks to all members for their hard work and discipline through weeks of preparation.

This year we also had our old humidifier system replaced on the Yamaha piano. Don Adams and Jim Marchand did a great job arranging for a replacement device when they found that the existing one was unable to be restored.

People who assisted worship through musical contributions include Glenna Hemphill, George Boden, Amy Vreman and her teacher colleague Natalie, Festus Moasun on the drum, Meredith Garswood, and Justin Bobbie on the trumpet.

Thank you to Rev. Lisa and Margaret, as well as to Deb Naklie and all members of the Session and Board of Managers, for their continued support. Thanks to Jonathan, Jim and John, "the guys at the back" for helping us with sound. If you are interested in being part of the choir, please come and speak with me. I am looking for people who like to sing and who want to serve Paulin through the gift of music. Currently we have eleven members.

Yours in faith,  
Heather Inksetter

## Faith Community Action Committee

Committee Members for 2024 were Bonnie Pittock, Sheila Bowyer, Kim Burgess, Carolyn Burgess, Karolyn Gagnier, Anne McLachlan & Rev. Lisa Aide.

Our ongoing projects: providing free menstruation products in the Paulin washrooms, collecting used eye glasses for CNIB and used stamps for the Canadian Bible Society. On January 13, 2024, we had a potluck soup/chili cook-off and raised \$395 to buy long underwear for patrons of the Soup Shack (\$36 donated to CNOY).

On February 24, 9 people participated in the Coldest Night of the Year (CNOY) Walk at the Downtown Mission and raised \$420. In March we collected items for the Our Lady of Guadalupe R.C. Church Food Bank.

In April, we heard about Congregational Mission Moments as members talked about their volunteer work in the community. Don Towsley spoke about Huron Feathers, a summer Presbyterian day camp; Karolyn Gagnier and Andrea McLean spoke about the Soup Shack; Ken Vickers spoke about Hospice; Beth Stockford spoke about the Children's Hospital of Michigan cereal drive; and Heather Inksetter spoke about the City Clean-up.

In May, we collected menstrual products for the Welcome Centre for Women and Families. In June, several hundred community members attended our Indoor Yard Sale and we raised \$871.50 for PWS&D. To acknowledge the role of our Presbyterian denomination in the residential school system, we wore Orange Shirts at the September 29 Worship service.

October 6 was Presbyterians Sharing Sunday when we heard how the \$4000 that we commit to donating, helps to share the word of God in Canada and around the world. In October, we put together 40 gift bags for the 30 international students who attended the Saturday, October 12 Thanksgiving Lunch. We collected donations for the Our Lady of Guadalupe Food Bank again in November.

In December, cheques and gift cards totalling \$585 and a car-load of items were dropped off at Hiatus House. A. Landon co-ordinated the Mitten Tree and Paulin people generously donated 73 pairs of mitts, 10 pairs of socks, 18 ear-covers, and 50 hats. Items were dropped off at Roseville, Begley, Victoria and Westgate elementary schools, Street Help and the Soup Shack. The loose offering from the Christmas Eve service was donated to Presbyterians Sharing. Thanks to A. Landon, K. Gagnier, K. Burgess and S. Bowyer for dropping off items to the various agencies and to people at Paulin who continue to support our community by sharing what God has given you.

Respectfully submitted by A. McLachlan

## Christian Education Report

One of the greatest strengths of the Presbyterian Church is the emphasis on Christian education. We believe that to be a pillar of our faith we need to be always seeking to learn more about our God and the wonderful plans that he has for our world. This past year Paulin has been active in creating space for people to learn more not only about the Bible but also about how we are called to live according to God's rhythm in our life. We continue to be blessed by having Miss Audrey lead our Sunday School program and love seeing the different crafts that she comes up with that tie into the biblical story. We were also able to offer a VBS this year. We invited Paulin's children as well as the children in our community to join us at Camp Firelight. They were able to learn to trust in God when they were afraid, through music, games, snacks and so much more.

This year we were also able to offer another women's retreat. The women in our congregation were able to get away from home to Camp Kintail and spend a weekend enjoying the great outdoors as well as learning how to practice the way of Jesus. This was a wonderful event with beautiful sunsets, wondrous food and even better fellowship. I am looking forward to the next one.

Our morning Bible studies were up and running as together we made our way through the gospel of Luke, the Book of Acts and a special Advent study to name a few topics that we talked about. What I love most about the morning Bible studies is that people are not afraid to ask questions, or take the time to talk about what is on their hearts and minds. This means that we might not always get through the book of scripture as fast as we might have, but I love the fact that people feel comfortable enough to ask the questions that they have. As it means that we are able to give them a safe place to learn more about the Bible but also the culture in which it was written.

### "The Chosen" Bible Study

In April 2024, Paulin began a new Bible study plan for Wednesday evenings, launching a watch party and discussion group for the Christian television show "The Chosen," led by Kristina Garswood.

The group met through April and May, working their way through the first season of the show, which is available for free viewing by anyone. The show tells the story of Jesus' disciples and apostles in a fresh way, creating some fictional backstories designed to give plausible and relatable context for how the gospel would have been received in first-century Judea.

Attendance fluctuates a bit week to week, but there are generally about a dozen people there for most episodes. We watch the episode, and review it carefully, talking about what is fictional and what it not, identifying and examining relevant biblical content, specific biblical verses used, looking at the themes explored, learning about the historical setting, and sociopolitical tensions of the time, and always sifting the show for life application. We quickly discovered how impactful the show felt, as familiar Bible

stories hit home in new and relevant ways when plausible backstories allowed us to experience them in new ways, sending us back to re-examine the scriptures over and over.

The group broke for the summer, but returned in the fall to continue meeting, working our way through Seasons 2 and 3. Season 4 is currently underway and will see us through to early April. That will take us to the end of seasons available for viewing until perhaps late May. We should be able to meet again in the fall to watch Season 5 together, but once we finish Season 4, we will likely only be able to cover one season annually, as we've caught up with the release schedule. "The Chosen" is planned to run for 7 seasons in total, covering the entire ministry of Christ. They have also announced plans to produce at least one season covering the Book of Acts.

We typically meet for two hours each week, with a break over the summer. We also have a Facebook group where we share impressions and relevant verses and commentary on an ongoing basis. The group has become very close and open-hearted with one another, sharing impressions and take-aways with great emotion and connection. They have already stated a clear preference to continue meeting with alternative Christian media discussion groups when waiting for a new season of "The Chosen" to be released.

Respectfully submitted by Kristina Garswood

### New Beginnings Report:

Background: (Submitted by Anne McLachlan)

Paulin began the process to participate in the Presbyterian Church in Canada's (PCC) New Beginnings Program in 2023 with the support of a \$4,500 grant from the PCC.

Rev. Paul Kang was assigned as our coach. From November 2023 to January 2024, 48 people met in small groups led by Janet Brigham-Turowski, Nancy Carle, Audrey Landon, Jim Marchand and Anne McLachlan. We discussed what it means to be Missional – Transforming Lives, Transforming the Community and Equipping People for Mission. Based on these small group discussions, the House Group Leaders met with Rev. Lisa Aide and generated a report that was presented to the congregation on March 17, 2024 (see the Paulin website for copies of the report).

We generated a Vision Statement – Connecting, Inclusive, Transforming: Life with God. We identified and carried out a 21-Day Challenge, which was to wear name tags for all church events including service.

Two possible future stories were developed and an implementation committee was struck to continue the work with coaching by Rev. Kang.

## Implementation Committee Report: (Submitted by Kristina Garswood)

The Implementation Committee consisted of the following members:

Kristina Garswood (Chair)  
Rev. Lisa Aide  
Justin Golab  
Janet Brigham-Turowski  
Linda Eagle  
Crys Stammler  
Meredith Garswood

We held meetings on July 18, August 1, August 15, September 9, and October 17th. On October 25, we concluded the meetings of the Implementation Committee with Rev. Kang.

Rev. Kang guided our proceedings, requesting that we complete certain tasks, including interviewing outreaches with various members of the community connected to public housing, health care, education, multicultural groups, the LGBTQ+ community, and so on. The intent was to “take the pulse” of the community to ascertain some of the issues that the community is grappling with, rather than to present any immediate solutions. We also submitted an intake form, in which we largely presented our future stories and the results of our small group meetings.

We discussed some of the intended plans we had for the church and grappled with reasons why some other things (such as a second service, or a praise team) might be more difficult to relaunch. Positive growth outreach opportunities, such as The Chosen Bible study, the joint theatrical production with Riverfront Theatre Company (The Best Christmas Pageant Ever), and a Thanksgiving Luncheon for International students were encouraging signs of our ongoing engagement with the community at large, and with our renters, as well. We also continued to have Community Dinners (and had the experience of inviting the Launchpad residents when they suddenly suffered a fire to their premises the same day we were hosting one of our dinners).

We saw participation at many levels from the congregation to make a success of the Thanksgiving Luncheon. It was well attended, with approximately 30 students, who joined us for a meal and conversation, and who were gifted with the items gathered so effectively by the Faith Community Action Group. An army of kitchen volunteers were on hand to cook, supply food items, and to do setup, teardown and cleaning. Funds raised by the congregation nearly doubled the required amount of money for the food groceries. It was a rousing success. Some members of the congregation have been reaching out to the students to maintain contact after this event, as well.

We planned to relaunch the Paulin Youth Group - this didn't go as successfully as we'd hoped, and so we pivoted to launch a Young Adult Group instead, which has been small

but has become a regular and committed group of our young people. (The Young Adult Group started meeting in the early fall, and in the short time since they have been meeting, performed a children's service at Christmas, initiated a Christmas baking outreach for some of our seniors/singles/or the ill and injured at Christmas, and followed that up with a Valentine's Day candygram outreach, all intended to build connections within the congregation. They are currently beginning work on an Easter drama which will be presented in early April in the sanctuary).

We set out to expand and grow our social media following in order to help facilitate a growth in the community's awareness of Paulin and what we have to offer. We created an Instagram account which was tied to our Facebook account. Justin Golab and Meredith Garswood make efforts to expand our Instagram reach, which is more likely to reach the younger generation. Our Facebook account has been growing connections in the community by joining several pages and groups, where our posts are regularly being shared.

Other ideas were put forward which have not yet been implemented, because not everything can happen at once. Things such as one-off seminars for Mental Wellness (there is a free course available through Presbyterian Church of Canada, called Sanctuary), open mic nights, and so on, are projects that could be tried in the future. Other initiatives to enhance congregational life and community participation were put into effect, such as our Trivia nights, movie nights, and the Christmas movie viewings. We also were given the opportunity to hold a free prescreening of the feature film, *The Best Christmas Pageant Ever*, at the church, which was well-attended and quite exciting.

The Implementation continued throughout the time we met to encourage the Paulin committees to look for small changes that would enhance our diversity and inclusion. We continued to request inclusion of more praise and worship songs, even while a praise team may still be out of our reach because of personnel issues. We hope to include more multicultural food options in future community dinners and potlucks.

During the course of our meeting, the Windsor Vietnamese Alliance Church approached Paulin with the hope of renting space to regularly worship at our church. Although this had not been one of the proposed future stories we had envisioned, it quickly became apparent that this was going to be an incredible opportunity for both our churches, and we adopted this as a future story, and this partnership was formed.

We have also started developing monthly "What's happening at Paulin" flyers, first developed for the luncheon, that we think would be good to continue, to help raise awareness of how much is happening at the church, and make for better outreach with our community and the groups that use the church.

On October 24, 2024, we concluded our interaction with Rev. Kang, offering up a new "Future Story" at his request, and the group was "disbanded," with future initiatives downloaded to existing Paulin committees.

### Final Future Story:

We view the future of Paulin as a church that is bustling on a weekly basis with activity that reflects the type of Community Hub that Paulin already is and will grow stronger in being.

In our future, we see a constant traffic in and out of the building, as various community groups and two different churches gather at this place that ministers to the South Windsor community. Paulin's congregation and the Vietnamese Alliance Church congregation will hold services and rehearsals and gatherings where our two groups begin to share space, time, meals, and worship together, united in our love of God and fellowship. Our simultaneous hunger for some more modern and traditional touches in worship may be met through more group endeavours with both churches.

We see a future where our mission outreach continues to be more hands-on, with more soup luncheons, community dinners, and holiday meals which we invite a wide group of people to enjoy with us - and where we open the doors for pure community fun and support, with homework help, Young Adult Group, Bible Studies working through popular culture, Prayer Shawl knitting groups, Seniors' exercise classes, and more.

Our Young Adults are excited about engaging with our Sunday School kids, to help mentor them and celebrate special holiday season events with them. They are ready to participate in assisting with our reach in social media, using platforms more commonly accessed by younger people.

Our theatrical endeavours with a Christian and/or family focus will continue to engage the community as a whole, and bring newcomers into the church who might not otherwise have interacted with us. Our social events, like trivia nights, movie nights, bazaars and "Afternoon with an Author" events do the same thing.

We extend outreach on evenings when community groups like AA, Riverfront, Seniors, and Scouts are in the building, so that they know we value their presence among us and they are welcome to become more involved.

Our pastoral care ministry will ensure that our seniors are tended and nurtured and retained as a strong and integral part of the church.

God is busily at work in Paulin as we are God's hands and feet, reaching out to gather the community into our midst, and reach out with Mission Projects and community engagement, to show everyone we deal with how they are loved and valued and welcome.

The spirit of Paulin, with its infectious sense of welcome and authenticity results in more people becoming more involved, and finding their church home among us. Our



members feel lighter in spirit, and more united than ever before, as they feel the loving community of support in the hub that is our church.

### Congregational Life Committee

Members: Joanne Zuk, Carla Johnson-Hicks, Bonnie Pittock (Chair), Susan Lucas, Kristina Garswood

Coffee Hour: We continue to enjoy coffee most weeks following Sunday worship. There is a sign-up sheet if you wish to help with this ministry.

Cards: As a wonderful outreach, many cards were sent for different circumstances. Please contact Rev. Lisa or Bonnie Pittock if you know of anyone who would appreciate a card.

Prayer Chain: Please contact Rev. Lisa with any prayer requests. After receiving permission from said person, she will circulate the prayer request to the prayer chain.

Women's Breakfast: Women continue to meet the first Saturday of each month, 9:00 am at the L.A. Grill, Malden rd. All are welcome. There is a sign-up sheet. Any questions, please contact Louise Dupuis.

Wednesday Night Dinners: Dinners were offered once a month, April - June and September - November. They were well received but the numbers dropped off significantly.

Sincerely, Bonnie Pittock, Chair

### Pastoral Care Team

Our team continues to visit and phone members of our church family who are still at home or in retirement homes or long-term care. These contacts are always at the convenience of the residents.

Sadly in 2024 we lost the following people: Joan Knowler (Jan 8), Robert Knight (May 27), Audrey Harding (July 7), and Muriel St. Louis (July 10). During the year Barbara Main moved to Life Times, Mae Bowen to Heron Terrace, and Janet and Ian Hart to Sunrise.

Many thanks to retiring members Carolyn Simmons and Carol Turner for their visits and commitment over the years. Our continuing team members are Ellen Boudreau, Moira and Norm Diffey, Sandra MacLean, Carol Malcolm, Diane Pelletier, Elizabeth Rivet, Bea and Jim Ross, and Heather Suttie after her return to Paulin from Thunder Bay.

Thank you to the team and all other church members who remember and reach out to the people who find this Paulin ministry such a blessing. Thanks also to Rev. Lisa who attends our meetings and continues her monthly worship services at Royal Marquis and Seasons.

Submitted by Moira Diffey, Team Coordinator

### Fundraising Report

2024 was a very busy and successful year for the Fundraising Committee. We kicked off the fundraising year in February by celebrating Paulin's 70<sup>th</sup> Birthday, with our 100 Envelopes of Hope Campaign.

We hosted six monthly Community Dinners, April, May, June, September, October and November. The team responsible for these dinners informed us that they were not able to continue in 2025. John and Kristina Garswood are looking for volunteers to help them continue this important outreach to the community.

Our Annual Mother's Day Tea was held on the Saturday before Mother's Day. This year we were entertained by a Barbershop Quartet.

We continued the practice of having two summer Barbeque Dinners, our hamburger and corn on the cob dinner in July and the Steak Dinner in August. A special thank-you to John Garswood for the use of his barbeque and to Arnold Eagle and his team for cleaning the barbeques, tenderizing and cooking the steaks and serving them on time.

This year we introduced a new event, "An Afternoon With An Author". Authors who were featured: Paul Vasey in April, Dave Garlick in June, Danielle Campo McLeod in September and Barb Reaume Sandre in October. The series didn't generate much profit but was an outreach to our community and very popular with those who attended.

We moved our Poinsettia Bazaar to November. Attendance was good. We had 15 vendors, not including Paulin's 3 tables and the lunch room.

We concluded the year by working with Riverfront Theatre to put on the play, "The Best Christmas Pageant Ever". Several members of the Congregation joined a larger cast of young people and displayed their acting talents. We held three performances which were very well attended. Thanks to Heather Inksetter for assisting with the music part of the performance.

The total amount raised for the General Fund by all these events, was \$19,704.19 minus \$2579.93 in expenses, for a total of \$17,124.27.

Many thanks to all who helped put on these events and to those who attended them.

Respectfully Submitted by your Fundraising Committee:

Joanne Zuk, Chair  
Jim Marchand  
Kristina Garswood  
Bonnie Pittock  
Don and Louise Dupuis

### Board of Managers Report

The Board of Managers met regularly during 2024 and dealt with several matters along with its regular duties of overseeing the assets and contracts for the congregation. Members of the Board are Margaret Douthart Secretary, Deb Naklie Treasurer and Financial Committee, Don Adams, Jim Marchand and John Garswood Property Committee, Joanne Zuk Session Liaison Fund Raising, Bill Kunsch and Arnold Eagle members-at-large, Allan Burgess Financial Committee. The meetings were chaired by Bob Mac Vicar.

Significant matters considered over the past year were

- Design and installation of proper handrail for access to Upper Hall
- Renovation of Ladies Washroom with funds provided by an anonymous benefactor and labour provided by Property Committee
- Reviewing and negotiating a Proposal from TELUS Corp for providing our property as a site for location of cellular equipment
- The Board worked with Session on reviewing and seeking the advice of legal counsel and sought the support of Presbytery and the Congregation.
- The Board negotiated a usage agreement with the Vietnamese Alliance congregation and successfully sought Session's approval

## Report Of The Trustees For 2024

As part of their responsibilities the trustees must make sure the church and property are properly insured. It should be noted that the church property has an appraised value of more than \$7,000,000. The insurance premium for 2024 was \$16518.

In accordance with the trust deed for Paulin, trustees are elected for a 6 year term, with two trustees being elected in every second year. For 2025, Terry Henry & Margaret Douthart's terms are ending. Terry has decided not to seek to renew his term. On behalf of the congregation, we wish to thank Terry for his many years of dedicated service to our church. The trustees are pleased to nominate Allen Burgess and Margaret Douthart for the positions of Trustee for a six year term.

As a point of order, the nominees from the March 2024 AGM were nominated, but no congregational vote took place. The nominees were Crys Stammler and Diane Pelletier for a term of 6 years to expire March 2029.

A financial statement for the Memorial Fund is as follows:

OPENING BALANCE as of Jan 1, 2024: \$46,687.39

Deposits: GIC interest \$1624.47;

i/m/o/ Joan Knowler & Margaret Aubry \$1020;

Brown Estate \$ 260.31

Expenses: Tree and memorial plaque purchase as requested by Gary Aubry

CLOSING BALANCE as of DEC 31, 2024: \$48,773.94

INVESTMENTS: GIC#05 -\$12,055.20 for a term of 1 year at 5.4% maturing Jan 20 2025 (Memorial fund) GIC#09 - \$25,000 invested as a One Year Cashable GIC @3.25% maturing on Dec 7, 2025

(Operating Account) GIC#10 - \$20,000 invested as a One Year Cashable GIC at 3.25% maturing on Dec 7, 2025 (Memorial Fund)

GIC#11- \$17,000 invested as a 1 year GIC at 3.75% maturing on Dec 7 2025 (Memorial Fund) GIC#12- \$20,000 invested as a 1 Year GIC at 3.75% maturing on Dec 7, 2025 (Capital Repair Fund)

Respectfully submitted by the trustees: Terry Henry\*, Margaret Douthart-secretary\*, Deborah Naklie chair\*\*, Jane Van Buskirk\*\*, Crystal Stammler\*\*\* Diane Pelletier \*\*\*. (\*term expires in 2025, \*\*term expires in 2027, \*\*\*term expires in 2029)

## Envelope Secretary Report

In 2024 a total of 101 envelopes were used as well as 35 on PAR.

More contributors have found using PAR or E-Trans very convenient.

The following is a summary of the contributions:

Contribution	Range Number of Contributors
1-300	39
301-750	29
751-1500	29
1501-5000	35
5000 +	4

Total Number of contributors 136

Respectfully submitted by Margaret Douthart

### **NOTES to the FINANCIAL Statements (unaudited) Dec 31 2024.**

#### **SIGNIFICANT ACCOUNTING POLICIES:**

These financial statements have been prepared in accordance with accounting policies that are considered appropriate for Paulin Memorial Church and include the following significant accounting policies. Our accounting process is Cash Basis Accounting. (a) Fund Accounting: The accounts of the congregation are maintained in accordance with the principals of "Fund Accounting" in order that limitations placed on the use of resources are maintained. The Operating Fund accounts for all operating activities. Reserves consist of amounts removed from general surplus to be used for specific purposes as approved by the board. (b) Capital Assets: Capital assets are recorded at cost.

2. INCOME TAX STATUS: Paulin Memorial Presbyterian Church is a registered charity within the meaning of the Income Tax Act (Canada) and is exempt from income taxes.

3. REVENUE RECOGNITION: All revenue is recognized in the year in which it is received. Any Designated Income not utilized in the same year is held in a reserve fund within the operating account.

4. SHORT TERM INVESTMENT: 6 investments are held with WFCU. 1) GIC 005 - \$12,055.20 @5.4% – 1 year GIC to mature Jan 20, 2025; 2) GIC 013 - \$20,000 @3.25% -1 year Cashable to mature Feb 7 2025; 3) GIC #009 - \$25,000 @3.25%- 1 year cashable GIC to mature Dec 7 2025; 4) GIC 010 -\$20,,000 1 year cashable GIC @3.25% to mature Dec 7 2025; 5) GIC 011 -\$17,000 @ 3.75% -1 year GIC to mature Dec 7 2025; 6) GIC 012 - 7) GIC \$20,000 @3.75% -1 year GIC to mature Dec 7 2025

5. MORTGAGE PAYABLE: 4.5% mortgage, payable to Presbytery of Essex/Kent, repayable in blended monthly payments of \$506.12. Mortgage was paid in full June 01 2024.

6. MONETARY DONATIONS for 2024 – PWS&D - \$3896.50; Presbyterian Sharing - \$5,075.35; Downtown Mission Coldest Night of the Year \$36.25. Total \$9008.10. In addition, \$358.78 was donated for the purchase of long underwear for Soup Shack. Total amount designated for charity was \$9366.88.

7. RELEASED FROM DESIGNATED INCOME: \$478.20 was released from the 2022 Ontario Grant (the HST portion not expensed) to cover the cost of a Doorbell Video System. \$5098.25 was released from each of the Capital Repair Fund & 2021 Stock Transfer Fund to cover the net cost of \$10197 for the new Stair railings. The expenses are included in the General Repair & Maintenance totals.

8. MISCELLANIOUS INCOME: Along with various specific income collected, this total includes other more significant totals such as \$1600 from loose Sunday morning offerings; \$2635 from a Private Party; \$1298 on Bank Interest.

9. COMPENSATION: Compensation expenses include all costs to Paulin for each employee including benefits, CPP, EI & Workman's Compensation. Base salaries reflect a 3.1% increase for all staff. It also includes a \$3000 annual increase to our minister's housing allowance bringing the new amount to \$30,000 per year.

10. GENERAL MAINTENANCE & REPAIR: This category includes all costs associated with the care of the building (all repairs & janitorial). Included in the total expense was the renovation of the woman's washroom & the purchase of a line painting machine. These expenses of \$3,657 for the washroom & \$284 for the machine were paid for by a generous gift from a Paulin family. It also includes the net cost of the new blinds in the church offices. This cost of \$ 613.25 was paid for by the PIE LADIES fundraising efforts.

11. OUTDOOR MAINTENANCE: The total expense includes the cost of \$468 for fertilizer which was covered by a specific donation from a Paulin family.

12. ORGAN & PIANO REPAIR: This category included an invoice in the amount of \$2689.45 from 2023 not received until early 2024. It also includes an expense of \$850

to repair the piano & funds to cover this expense was taken from the designated Brown Piano Repair Fund.

13. MISCELLANIOUS /UNBUDGETED EXPENSES: Miscellaneous expense had a budget of \$300 – these items covered the shortfall from the collected funds for Sarah Stockford's gift; her celebration expenses & the cost to set up a desk top computer system for minister's office. INCOME RECEIVED TO COVER were expenses incurred for which there was not a budget line in the proposed 2024 budget. Income was raised to cover costs incurred under categories such as Vacation Bible School, Christian Education Bursary, Fundraising, T-shirts, gift for Sarah Stockford & New Beginnings Thanksgiving lunch.

14. Without the benefit of the generous gifts provided during 2024, being the personal birthday gift request or the monetary donations received to fund specific expenses, our surplus would actually be a deficit of (\$8256).

15. A condensed simpler version of the budget has been provided. If anyone is interested in a more detailed version, please contact the treasurer.

Respectfully submitted by Deb Naklie

PAULIN MEMORIAL PRESBYTERIAN CHURCH

	<u>2024</u>	<u>2024</u>	<u>2025 BUDGET</u>	<u>2025 BUDGET</u>
REVENUE:	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REVENUE</b>	<b>EXPENSES</b>
Envelopes & Stock Tsf	162,383	165,000	165,000	
Facility Use	35,440	27,500	45,000	
Fundraising for Operating	19,704	10,000	5,000	
Miscellaneous Income	7,405	2,170	2,000	
Received Presbytery Share	3,141	4,000	4,000	
Other Designated Income	18,105	0		
Released from Designate	10675	20,000		
<b>TOTAL</b>	<b><u>256,853</u></b>	<b><u>228,670</u></b>	<b><u>221,000</u></b>	
<b>EXPENDITURES :</b>				
<b>COMPENSATION</b>	<b>126,796</b>	<b>127,832</b>	<b>135,213</b>	
Ministers Total Compensation	97,816		98,376	104,842
Organist	14,735		14,882	15,349
Custodian	14,245		14,574	15,022
<b>PROPERTY and MAINT</b>	<b>100,789</b>	<b>97,655</b>	<b>94,334</b>	
Insurance	16,518		16,518	18,809
Utilities-	22,078		25,000	27,000
General Repairs & Maintenance	34,057		34,600	22,025
Outdoor Maintenance	14,927		14,000	21,300
Office & Bell	4,791		4,500	5,200
Building Loan	3,037		3,037	
Organ & Piano Repair	5,381		2,130	
<b>Session Committees</b>	<b>4,524</b>	<b>5,025</b>	<b>4,995</b>	
<b>MISCELLANEOUS/UNB</b>	<b>9,365</b>	<b>300</b>	<b>5,300</b>	
Miscellaneous	316		300	300
Income received to cover expenses	7,356			
Legal for Telus Consult	1,693			
2025 Computers & Desk Chair				5,000
<b>FINANCIAL COMMITTM</b>	<b>13,417</b>	<b>8,050</b>	<b>7,986</b>	
Presbyterian Synod Assessment	4,050		4,050	3,986
Presbyterian Sharing	5,075		4,000	4,000
Other Designated Charities	4,292			
<b>TOTAL OPERATING</b>	<b><u>254,891</u></b>	<b><u>238,862</u></b>	<b><u>247,828</u></b>	
<b>Income less Expenses</b>	1,962	(10,192)	(26,828)	
Designated Funds Adjust	(3,174)			
<b>2024 Year End Deficit</b>	<b>(1,212)</b>			
Surplus Carryforward	54,381	54,381	53,169	
<b>ACCUMULATED SURPL</b>	<b><u>#####</u></b>	<b><u>44,189</u></b>	<b><u>26,341</u></b>	



<b>DESIGNATED FUNDS 2024</b>						
<b>FUND</b>	<b>2023 BALANCE</b>	<b>INCOME</b>	<b>EXPENSES</b>	<b>EQUITY ADJ</b>	<b>RELEASED</b>	<b>2024 BALANCE</b>
Mortgage Reserve	17,495.29			-17,495.29		0.00
Memorial	46,687.39	2,904.78	818.23			48,773.94
Capital Repair	26,811.05	1,045.00		17,495.29	5,098.26	40,253.08
Youth Camp	2,381.54	283.75	1,112.50	-1,552.79		0.00
Christian Ed Bursary				1,552.79		1,552.79
Brown Piano Repair	4,563.25		863.68			3,699.57
Minister's Discretion	507.15					507.15
2021 Stock Trf	15,715.51				5,098.25	10,617.26
Study Leave	3,152.74					3,152.74
Ontario Grant	478.20				478.20	0.00
Choir/Music	52.14		52.14			0.00
VBS	473.20	1,550.05	1,294.19			729.06
Pie Ladies	494.77	1,855.00	1,133.21			1,216.56
New Beginnings		586.00	311.61			274.39
Maintenace & Repair		4,416.57	3,916.57			500.00
Pres Sharing		3,365.00	3,330.00			35.00
<b>TOTALS</b>	<b>118,812.23</b>	<b>12,676.15</b>	<b>9,502.13</b>	<b>0.00</b>	<b>10,674.71</b>	<b>111,312.14</b>
		-9,502.13				
2024 DESIG Inc vs Exp		3,174.02				
<b>BUDGET SURPLUS ADJ</b>		<b>-3,174.02</b>				

		<b>PAULIN MEMORIAL PRESBYTERIAN CHURCH</b>	
		BALANCE SHEET	
		Dec 31 2024	
		(unaudited)	
		<u>2024</u>	<u>2023</u>
<b>CURRENT ASSETS</b>			
Bank - chequing		48,123	90,352
Shares		30	30
Investments		114,055	81,487
<b>SUBTOTAL</b>		<b>162,208</b>	<b>171,869</b>
<b>CAPITAL ASSETS</b>			
Land		11,203	11,203
Furniture & Fixtures		111,190	111,190
Building & Improvements		1,017,239	1,017,239
<b>Subtotal Fixed Assests</b>		<b>1,139,632</b>	<b>1,139,632</b>
<b>OTHER ASSESTS</b>			
GST Receivables		905	323
PST Receivables		2,375	848
<b>Subtotal Other Assests</b>		<b>3,280</b>	<b>1,171</b>
<b>TOTAL ASSETS</b>		<b>1,305,120</b>	<b>1,312,671</b>
<b>LIABILITIES</b>			
Mortgage - Paulin Extension Fd		0	2997
Paulin Visa		1,162	
<b>TOTAL LIABILITIES</b>		<b>1,162</b>	<b>2,297</b>
<b>NET ASSESTS</b>			
Unrestricted Net Assets		1,192,646	1,190,861
Temporarily Restricted Assets		111,312	118,812
<b>TOTAL EQUITY</b>		<b>1,303,958</b>	<b>1,309,673</b>
<b>TOTAL LIABILITIES &amp; EQUITIES</b>		<b>1,305,120</b>	<b>1,312,671</b>
(see Designated Funds document for Temporary Restricted Assets Breakdown)			

<b>FIVE YEAR COMPARISON</b>						
		<b>2024</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>
<b>REVENUE</b>						
Envelopes		162383	159628	155516	147258	159716
Loose Offering		1600	1810	1525	601	479
Facility Use		35440	26450	10290	3445	3805
Fundraising		19704	16921	7296	2369	3452
Pres Sharing		3141	2570	2540		
Designated		18105	35361	24034	36681	6435
Rel'd from Designated		10675				
Misc		5805	550	959	2097	3282
Grants				14044	22842	26283
<b>TOTAL</b>		<b>256853</b>	<b>243290</b>	<b>216204</b>	<b>215293</b>	<b>203452</b>
<b>EXPENDITURES</b>						
Wages&Benefits		126796	116038	108851	117785	108288
Building		100789	79243	75517	75301	62672
Pres Sharing		5075	5295	4000	4000	1941
Synod Dues		4050	3115	2545	3888	4515
Committees		4576	8191	7764	2301	1743
Donations		4292	4963	3856	3105	0
Misc		9313	9205	9435	1117	1644
Designated Adj		3174	9158	14954	10001	
<b>TOTAL</b>		<b>258065</b>	<b>235208</b>	<b>226922</b>	<b>207497</b>	<b>180803</b>
<b>SURPLUS/DEFICIT</b>		<b>-1212</b>	<b>8082</b>	<b>-10718</b>	<b>7796</b>	<b>22649</b>

NOTE: Released from Designated are funds shown in Designated Income fro